

## **Historic Carter House Society Inc.**

### *Board Meeting Minutes*

*March 2, 2016*

Vickie Robinson, Chairman, called to order the meeting of Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 4:40 PM. Members in attendance were: Vickie Robinson, Linda Simoneaux, Shelly Simmons and Carol Lamm

### ***OLD BUSINESS***

Vickie asked if everyone had a chance to review the minutes of the February 4th meeting. Linda made the motion to accept the minutes and seconded by Shelly. Approved by all.

### ***NEW BUSINESS***

The Financial Report - Linda Simoneaux advised that as of February 29, 2016 our bank balance was \$10,557.97.

2016 Membership – Vickie reported that we presently have 24 Families and 8 Individuals for a total collected of \$1,050. Linda advised she received a call from Evelyn Haynie checking to see if they had paid their membership. Linda checked and also verified with Vickie that we had not received their 2016 membership and notified Evelyn. Evelyn said she saw where they had paid \$40 in January. She was going to bring Linda the cancel check on 3/9/16 to check.

Fee Schedule – Revised fee schedule has been posted on the HCHS website with an effective date of 3/1/16 and revised copies are on the clipboard in kitchen per Vickie.

CPCA Social Committee – The Social Committee asked if they could use the Carter House for their next meeting on March 8<sup>th</sup> and would there be a charge. Vickie suggested that we ask the Social Committee to become a member and they would be entitled to a membership discount, however, Vickie did point out that in the past the fee for their use of the house has been based upon the amount of time they would require for use of the house and this will continue if they do not require the use of the house for the full 12 hours (10 AM to 10 PM). The board agreed to waive the fee for the meeting, since the social committee was working on an April fundraiser that would benefit the Carter House. They would need to remove all garbage after the meeting. After the discussion all board members were in agreement of the above discussion.

Property Restoration Projects – Vickie presented an updated list of items that needed to be repaired. The Board discussed these items and set a priority as to which items we would address next and are in the following order: 1) Replace Clothes Dryer at a cost of approximately \$400.00; 2) Dispose of the Oak Tree debris/refuse stacked behind the barn and we have a quote from Ted Zeringue to do this for \$300.00; 3) Add approximately ten (10) LED landscape lights down front walkway to front steps and estimated cost \$750.00; 4) Add two (2) LED landscape lights in back of house with one (1) by the magnolia tree and one (1) by the oak tree to help add light by back steps and estimated cost \$250.00. Item four (4) is to check on the price to add insulation under the

house and if this cost is substantial the board will consider another item. During this conversation, Linda brought up the fact that some of our money needed to be reserved for Income Taxes (\$350) and the reordering of checks and deposit slips (approximately \$150).

Maintenance Project – Toilet in blue bathroom water valve stopped up and requires a plumber.  
Action Item: Vickie will contact C Dan Wrinkles Plumbing.

Head Start Easter Egg Hunt – Linda advised that she had met with Melvina and the Head Start Director that morning. They check the location of the Easter Egg hunt and agreed that tape or ribbon could be wrapped around bushes and trees to keep the kids away from the pond. Head Start had ordered over 800 plastic eggs that they plan on stuffing with stickers and small toys. They plan on getting an Easter Bunny Costume and having pictures of the kids taken with the Easter Bunny. They will bring blankets and bag lunches for the kids. Linda asked if the HCHS could give the kids Easter Baskets. They said yes, but NO candy.

Action Items

1. Linda to verify who will takes the pictures Head Start or HCHS.
2. Linda will verify if HCHS can provide juice, milk or water for the kids
3. Linda will check on small none candy items that we could stuff baskets or bags with for the kids.

CDD Email concerning Pool House and Utilities

Waiting on reply from lawyer. Linda asked that Vickie forward a copy of the contract to all members of the HCHS board.

Golf Tournament – John Mundinger’s email on silent auction of Hyundai Las Vegas Trip  
There was a discussion on John’s recommendation in the email that they have a silent auction instead of a raffle and who would run the silent auction. Since Linda Mundinger is representing the HCHS, she will handle this activity for us.

2016 Fundraisers

Bunko – Tentative dates of April 2<sup>nd</sup>. Vickie waiting on confirmation from Dianne

Scavenger Hunt – CPCA Social Committee OR HCHS Sponsored

A discussion was held about whether to charge the Social Committee for use of the house. It was agreed by the board that if the event proceeds would benefit HCHS the fee for use of the house would be waived. Linda was to verify, and did so after the meeting with Linda Mundinger, that the event will be handled by the Social Committee to benefit the HCHS.

Springfield Easter Egg Hunt – Vickie said she was contacted to see if the HCHS would like to set up a table on March 19 with HCHS information at the Springfield Easter Egg Hunt. No decision was made.

No date was set for the next HCHS meeting.

Vickie adjourned the meeting at approximately 5:50 PM.