**HISTORIC CARTER HOUSE SOCIETY INC.**

Board Meeting Minutes

February 25, 2018

Kristin Anderson, Chairman, called to order the meeting of Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA, at 2:34 PM. Members in attendance were: Kristin Anderson, Susan Antisan, Vickie Robinson, Judy Sharp, and Linda Simoneaux.

**OLD BUSINESS**

**Minutes**

Motion made by Judy and seconded by Kristin to accept the minutes with the corrections noted. Approved by all.

**The Financial Report**

Judy provided an Income Statement to all HCHS members advising that the balance as of February 25, 2018 was $12,895.37. She also stated a payment of $2,893.50 was received as the third and final FEMA payment grant. There were also five new memberships. Motion made by Susan and seconded by Kristin to accept the financial report. Approved by all.

**Status of GOHSEP additional funding request for Pool House**

Vickie stated that she was able to file for extra money if needed for the pool house.

**Status of HCHS Handbook**

Vickie will E-mail what has been checked and reviewed to Kristin.

**Status of Pool House Pool**

Kristin recommended tabling any decisions about the pool until after meeting with the CDD on March 12, 2018.

**Lights in Trees**

Kristin suggested Vickie get a quote from Cesar Pina to bury wires for the lights in front of Carter House.

**Plumbing Problem after freeze**

The plumber, Mr. Wrinkles, came out and replaced the broken pipe outside the pool house by the shower. Judy suggested that a call be made for the well to be primed for irrigation purposes.

**Pool House Appliances Registration**

Judy to file appliance registration for paperwork under the CDD name.

**NEW BUSINESS**

**Hana Rehearsal crawfish boil dinner on May 19th**

Judy met with the Hana family who requested the possibility of using The Carter House for a crawfish boil the day before the wedding. It was discussed that it was a separate event and would be a fee of $300. The fee would be $300 if the March 20 wedding fee is $700.

**CDD Board Meeting March 12, 2018**

The CDD has requested that new HCHS board members or a representative of the board attend their next meeting. All members of the new board plan to attend.

**Upcoming Schedule for Carter House**

* **March 11 Tentative –Stevenson/Brown Shower**
* **March 12 CDD Meeting**
* **March 20 CPCA Meeting**
* **March 24 Carter Plantation Easter Parade**
* **May 19 Possible Hanna Crawfish boil**
* **May 20 Hanna Wedding**

**Tabled Items and future items for board**

* January-February -2018 Membership Letters (Kristin to do)
* January-March- D and O Insurance. Tabled until Beverly Burgess at meeting to vote on this.
* January-March-Judy to set up date to have dining room chandelier rewired based on event schedule.
* January-March-Vickie to E-mail board restoration/repair list and priorities for 2018.
* January-April-File Tax return with Phil Hebert, CPA, Ponchatoula, LA (Cost $350)
* March-Replace AC Filters & Clements will call to set up appointment to inspect fire extinguishers in both the Carter and Pool Houses.
* March-Crowell Lawn Care-Landscaping Qtr. Maintenance (Cost $100 plus cost of mulch)

**HCHS Telephone March** – Judy Sharp

**Next HCHS Board Meeting –** Sunday, March 18, 2018 at 2:30 PM

**Other Items**

There may possibly be an October 5 evening wedding at The Carter House for 5:30 PM.

**Adjourn Meeting**

Motion to adjourn made by Susan and seconded by Judy.

Meeting adjourned at 4:26 PM.