**HISTORIC CARTER HOUSE SOCIETY INC.**

Board Meeting Minutes

June 5, 2018

Kristin Sharp Anderson, Chairman, called to order the meeting of The Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA, at 5:30 PM. Members in attendance were: Kristin Sharp Anderson, Susan Antisan, Beverly Burgess, Vickie Robinson, and Judy Sharp.

**OLD BUSINESS**

**Minutes**

Motion made by Beverly and seconded by Judy to accept the minutes with the corrections noted. Approved by all.

**The Financial Report**

Judy provided an Income Statement to all HCHS members advising that the gross income through the end of May 2018 is $2,903.88. The net operating income is $7,464.35 and cash balance is $12,091.59. The financial report was approved by Susan, seconded by Kristin and approved by all.

**Status of HCHS Handbook**

Per Vickie Robinson the HCHS handbook is almost complete and will be sent to Kristin to review.

**Status of Pool House, Pool and Barn**

Per Kristin the pool house has been rented with no pool service. Members of the board will continue to get pool repair quotes. Vickie will check with FEMA to see if funds are still available to help with the pool restoration. The pool house has been rented through November 2018. The CDD paid for the demolition of the barn.

**Lights in Trees**

Per Vickie, David with Accent Lighting recommended not burying the cords for the lights. He stated the lights will eventually go out because they are standard Christmas lights. The board agreed that the conduits did not need to be buried and the possibility of installing proper lighting will be discussed at a later time.

**Repair steps by sunroom**

The steps by the garage entrance and sunroom have been repaired.

**Priming well pump**

It was discussed that an electrician needs to be contacted to check the panel box in the pool house and also for the well pump and lift station.

**Cooperative Endeavor Agreement**

Kristin is continuing to work with Pat Beauchamp on the Cooperative Endeavor Agreement.

**Carter Plantation Golf Tournament Funds**

The HCHS will receive a portion of the total funds raised by the CPCA Carter Plantation Golf Tournament. The amount will be donated at a later date. Kristin Sharp Anderson and Judy Sharp raised $105 at The Historic Carter House Golf Hole during the tournament.

**Belk Fundraiser**

Vickie raised $210 at the Belk Fundraiser.

**NEW BUSINESS**

**Fundraisers**

Several Fundraisers were mentioned at the meeting and will be discussed in greater detail at the next meeting. Fundraisers mentioned were as follows: Carter House Silent Auction, Christmas Wine Tasting, Estate Sale, Holiday Tea, Mardi Gras Party, St. Patrick’s Day Party, and a Valentine’s Tea.

**Open House Dates**

The Carter House must be open twelve times a year to the public. The following open house dates have been set for 2018 and will be from 2-4 PM. Vickie is working to get volunteers for the open house.

* June 24
* July 15
* July 29
* August 12
* August 26
* September 9
* September 23
* October 7
* October 21

**Upcoming Schedule for Carter House**

* **Above Open House Dates**
* **June 19 CPCA Board Meeting**
* **June 25 CDD Board Meeting**
* **August 10 game night (Social Committee)**
* **August 12 HCHS Meeting**
* **October 18 Ladies’ Happy Hour**
* **December 8 Christmas Party (Angelle Pierce)**

**HCHS Telephone June and July** – Judy Sharp

**Next HCHS Board Meeting –** Sunday, August 12, 2018 at 4:00 PM

**Adjourn Meeting**

Motion to adjourn made by Kristin and seconded by Susan.

Meeting adjourned at 7:30 PM.