**HISTORIC CARTER HOUSE SOCIETY INC.**

Board Meeting Minutes

August 12, 2018

Kristin Sharp Anderson, Chairman, called to order the meeting of The Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA, at 4:00 PM. Members in attendance were: Kristin Sharp Anderson (via phone), Susan Antisan, Carol Lamm, Vickie Robinson, and Judy Sharp.

**OLD BUSINESS**

**Minutes**

June meeting minutes were previously approved by all members via E-mail.

**The Financial Report**

Judy provided an Income Statement to all HCHS members advising that the gross income as of August 2018 is $7,352.88. The net operating income is $3,342.76 and cash balance is $14,943.18. The financial report was approved by Susan, seconded by Kristin and approved by all.

**Status of HCHS Handbook**

Per Vickie Robinson the HCHS handbook is almost complete and the last couple of items that still need to be composed will be sent to Kristin to review along with the previous items already sent.

**Status of Pool House Renter, Pool, and Electrical Box**

Per Kristin the current renter will extend the lease beyond December. A finality of pool repair quotes will be gotten from pool places so they can be compared “apple to apple” so Vickie can ~~to~~ send to FEMA to see about setting up a new Project Worksheet to get additional funds to fix the pool since the CDD did not take on this project. As soon as the new quotes are obtained they will be sent to Vickie so she can work on the new FEMA PA Grant.

The status of the breaker in the Electrical Box in the mudroom of the Carter House will be checked on by Judy with Mike Simoneaux to see if he knows what happened to the breaker. Also, the breaker in the Pool House that was originally being used for the HVAC wasn’t working so it needs to be checked. The HVAC was switched to the breaker that the Grinder was on and the Grinder needs to be returned to its own breaker. The work on the breaker will be done as soon as the balance of funds has been replaced due to the expense of the take down of the barn.

**Priming well pump**

Vickie is working on getting someone to check the well pump. She will do this as soon as the breaker is check and possibly replaced so the outlet for the pump will be active again. At this time there is no outlet nearby to plug the pump into to verify it will still work. The work on the breaker will be done as soon as the balance of funds has been replaced due to the expense of the take down of the barn.

**Cooperative Endeavor Agreement**

Pat Beauchamp has the information from Kristin pertaining to the Agreement but there have been no updates yet. Vickie will send more information to Kristin for her to check.

**Status of Past Open Houses**

The Carter House is on track with being open to the public twelve times a year. The free information that Lil Miranda has placed in the *Daily Star* has helped to bring individuals to the Open House. Also, Georgia Talbot, with the *Daily Star, said she* will be adding the open house information in her columns.

**NEW BUSINESS**

**Belk Charity Ticket Sale Fundraiser**

Per Vickie four dates have been set up at Belk to sell tickets in the Juban Store for a HCHS fundraiser.

**Raffle Basket**

Per Vickie $96.00 has been collected so far for the raffle basket. Judy will speak to someone in the golf pro shop to see about placing the raffle basket at their counter. The drawing for the basket will be Sunday, October 21.

**Head Start Back to School Supplies**

Vickie has placed a box at The Dollar Store for donations to The Head Start School.

**Open House Dates**

The Carter House must be open twelve times a year to the public. The following are remaining open house dates for 2018 from 2-4 PM. We have also chosen December 2 and December 9 as tentative dates for the Christmas Open House.

* August 26
* September 9
* September 23
* September 30
* October 21

**Upcoming Fundraisers**

There was discussion of possible fundraisers. “Wine Down” on Friday Night, Halloween Cemetery Stroll, Plantation Mystery Tour of Carter House. Possibly sell poinsettias and have them picked up on open house dates. There was a discussion on getting names of contacts for church groups, retirement homes, and the Council on Aging to bring groups to tour the house.

**Upcoming Schedule for Carter House**

* + **Above open house dates**
  + **August 21st CPCA Board Meeting**
  + **September 10th CDD Board Meeting**
  + **September 18th CPCA Board Meeting**
  + **October 7th Jan Pretus**
  + **October 18th Ladies’ Happy Hour**
  + **December 8th Christmas Party (Angelle Pierce)**

**HCHS Telephone August and September** – Judy Sharp

**Next HCHS Board Meeting –** Sunday, September 23, 2018 at 3:00 PM (if there are no visitors for tours at this time)

**Adjourn Meeting**

Motion to adjourn made by Kristin and seconded by Susan.

Meeting adjourned at 5:45 PM.