

Historic Carter House Society Inc.  
Annual Membership Meeting Minutes  
January 22, 2023

Judy Sharp, called to order the meeting of Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 2:10 PM.

Attendance: Judy Sharp, Linda Simoneaux, Chasity Chauvin, Valerie Willman, Christina Volion, Vickie Robinson, Joyce & Bobby Fox, Lynda, Gardin, Shelly Simmons.

Minutes

The January 3, 2023, meeting minutes were handed out at meeting.

**Motion to approve the minutes – Valerie Willman**

**Seconded – Chasity Chauvin**

**Approved by All**

Financial Report

Financial Income Statement through December 31, 2022, and proposed 2023 budget was present for the Board to review.

**Motion to approve the 2022 Financials – Linda Simoneaux**

**Seconded – Valerie Willman**

**Approved by All**

**Motion to approve the 2023 Budget – Valerie Willman**

**Seconded – Chasity Chauvin**

**Approved by All**

2022 Accomplishments

All wood damage repairs made to outside of Carter House & Guest House due to

Hurricane Ida and regular maintenance.

Replaced Sunroom door and sidelights.

Outside electrical repairs made due to Hurricane Ida.

Outside Landscape lighting repairs made and upgraded to LED lights.

Back Ramp & Door painted.

Replace side steps to the front porch.

Repaired loose tile in hallway.

Repaired stairs to upstairs and added new handrail.

Purchased new appliances for kitchen including new sink & disposal.

Kitchen facelift completed. (Re-stained cabinets, replace countertop & backsplash)

Guest House repaired broken door frame & paint.

### 2023 HCHS Projects

Roof replacement (Contract signed for \$51,436.51)

Repair kitchen ceiling & paint after vent removed with roofing work.

Add lock to door connecting two bathrooms and paint doors & trim.

Replace shutters damaged from Hurricane Ida.

Add awning over Sunroom & back door.

Have Carter House check for any foundation issues.

After any foundation work that may be needed, repair cracks in walls and paint.

### Fundraising Status

The HCHS just completed their most successful fundraising event ever. Over 400 people attended the Christmas Teddy Bear Tea.

Presently working on the upcoming Easter Event.

### 2023 Membership

Membership drive letters have not gone out pending updates to the website. Chasity is working with Amber Narro to add links to our website, so people can sign up directly from the website. When this is completed, letters will be sent out to everyone in Carter via email with information on how to sign up. Separate letters will go out to previous members reminding them it is time to renew.

So far, we have 12 memberships for 2023 and 3 Lifetime Memberships

Discussed the lack of membership from the Carter Plantation Homeowners. Only about 10% of the homeowners are HCHS members. It was discussed doing door hangers and Valerie will check into this. It was also suggested that we do something similar to Keep Livingston Beautiful. Linda G., Vickie and Shelly will check on this.

### Status of FEMA/State Grant Request – Vickie Robinson

Awnings – Vickie has been successful in convincing FEMA that the awnings over the sunroom & back door are needed to reduce the damage/loss of these doors due to the impact of disasters. This item will move from Maintenance to Hurricane Ida. Vickie will proceed with getting estimates.

Guest House Roof – Vickie believes that FEMA will pay to replace the roof on the guest house since one of the three roofers said it needed to be replaced. Vickie will continue to work with FEMA on this item.

Insulation – The wet insulation in the attic needs to be replaced after the new roof is installed. Vickie will get a quote from Ferguson Renovations to do this work.

### Bylaw Revisions

The Bylaw revisions were mailed out to all members with the meeting notice. They were also presented to everyone at the meeting.

**Motion to approve the revisions to the Bylaws – Chasity Chauvin  
Seconded – Valerie Willman  
Approved by All**

### Election of Officers

All of the existing officers have another year on the board, and all agreed to remain in their present positions. With the approval of the Bylaw revisions, one additional Director position is available.

Rehne Copeland-Vanek has volunteered to be on the board. She was unable to attend this meeting due to Covid. The board discussed all the help Rehne provided decorating for Christmas, helping at the Teddy Bear Tea, and presenting positive changes for future Teddy Bear Teas based on her years of experience as an event planner.

**Motion to add Rehne Copeland-Vanek as a director on the board –  
Valerie Willman  
Seconded – Linda Simoneaux  
Approved by All**

### Future Events Scheduled

Easter Egg Hunt Fundraiser

Date: Saturday 4/1/23

Time: 11-2

Hunt: Instead of having a hunt at noon and another at one based on kids ages, it

was suggested we have both going on at the same time. Area will be roped

off for small vs older kids.

Pictures w/ Easter Bunny – Valerie to check on a volunteer to be our Bunny.

Face Painting:

Balloon Twisting:

Yard Games on Front Lawn

Food Trucks:

Sombreros -Mexican - confirmed by Chasity.

Pizza Valerie to check on getting a pizza truck.

Sno-Cones – Valerie talked to the coffee truck about converting to Snowballs.

They will let Valerie know.

We will have table and chairs outdoors. It was suggested we also do a picnic on

the Lawn.

Need to decide where the Food Truck vs Game area vs Egg Hunt area vs picnic on

the grass will be located.

HCHS will provide desserts and water.

Volunteers needed. Valerie will check with the schools.

Gifts for winners of prize eggs.

Cost to Attend: Last year we only charged \$10. It was agreed we would only

charge for children. Check out the price of expenses to determine cost.

### **Other possible events discussed:**

Woman's Night Out

Prom – We could provide dinner and photos.

Guess Speakers

### **New Business**

HCHS Business Credit Card

Linda will research a credit card for nonprofits that will give us cash back.

2023 Teddy Bear Tea

Scheduled Dates: November 18 & 19 and December 2 & 3

2023 Christmas Open House

Scheduled Dates: December 9 & 10 and 16 & 17.

### **Additional New Business**

Linda advised that AmazonSmile will be discontinued on February 20, 2023.

The HCHS had been receiving approximately \$30 a quarter from this program.

Vickie pointed out that the electrical outlets on the backwall of the mudroom are not working. Linda advised that Ferrera Electric had already been called because of outlets on the DR wall also are not working. Linda will let Ferrera know.

The electrical panel box door is painted shut. Linda will have the electrician check this out also.

Guest House Tenant told Vickie that the motion light at front of house is not working. Judy and/or Linda will check this out.

Meeting Adjourned

3:40 PM