

Historic Carter House Society Inc.  
Annual Membership Meeting Minutes  
April 30, 2023

Judy Sharp called to order the meeting of Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 2:28 PM.

Attendance: Linda Simoneaux, Chasity Chauvin, Judy Sharp, Valerie Willman, Christina Volion, Vickie Robinson, Susan Phillips, and Genice Shurden

Minutes

February 20, 2023, meeting minutes were handed out at meeting.

**Motion to approve the minutes with the correction of one typo – Chasity Chauvin    Seconded – Susan Phillips    Approved by All**

Financial Report

Financial Income Statement through April 30, 2023, was present for the Board to review.

**Motion to approve the Financials – Valerie Willman  
Seconded – Chasity Chauvin            Approved by All**

2023 Membership

Received 17 additional memberships since the last meeting.	Total 29
Received 1 additional Lifetime Memberships.	Total 4

Status of FEMA/State Grant Request – Vickie Robinson

Vickie said our Grant status is being reviewed.

FEMA has assigned new people to our Grant request.

Vickie furnished a list to Judy of additional items that FEMA requested regarding the roof that was selected and installed on the Carter House.

Vickie needs to respond back to FEMA with the information requested by the end of next week.

## Carter House Repairs

### **Completed or In Progress work.**

Hall Bath & File Room    Completed 2/3/23            Cost \$1260  
Description: Bathroom – Seal door between two bathrooms, paint doors and trim work. File room – Remove all wires coming out of the wall, patch holes and paint file room.

Electrical                      Completed 3/1/23            Cost \$640  
Description: Add portico door light switch, remove floor wires sticking out of floor, remove timer at front door, change faceplate at front door, add medallion at ceiling of light fixture in dining room to cover hole. Adjusted quote – removed porch ceiling fan replacement.

Vent over backdoor            Completed 3/21/23            Cost \$213.43  
Description: Permanently closed up vent over back door never used.

Attic Insulation                Completed 3/21/23            Cost \$2500  
Description: Replace wet insulation from roof leak. To be reimbursed by FEMA

Sunroom Awning                Completed 4/14/23            Cost \$11,683  
Description: Add awning over sunroom door to protect from weather. To be reimbursed by FEMA under mitigation grant.

Backdoor Awning                Completed 5/1/23            Cost \$2,000  
Description: Add Copper Metal awning over backdoor to protect from weather.

Roof                                Schd. 5/2/23                Cost \$51,436.51  
Description: Replace slate roof with CertainTeed Belmont slate looking shingles.  
Pay with Insurance Funds

Roof – Sunroom Awn.          Completed 4/14/23            Cost \$4,375  
Description: Change Order to roofing job to add roofing materials over newly added awning. To be reimbursed by FEMA.

### **Future Work**

Repair hole in kitchen ceiling & paint. Need bid for the work from Ferguson.

Repair back dormer	\$1000	
Pump Shed repairs	\$1260	Bid Attached

This work needs to be done prior to shutter installation.

Shutters	\$26,312	Pay from Insurance Money.
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Linda asked the Board if it was okay to proceed with these work items. Everyone agreed.

### **Easter Egg Hunt Fundraiser Review – All**

Pre-Registered 113 children

Cons: One food truck called at the last minute and cancelled.  
No drinks sold (because of the cancelled food truck).  
Face Painter – allowing the children to select art taking too long.

People did not know how to get Easter Pictures.  
Need additional student workers.

Pros: Constant Contact – Pre Sales  
Having student stuff eggs in November.  
Lots of positive feedback from people who attended.

Suggestions: Check to see if Coke would be willing to donate drinks for next year's

fundraiser.

Food – Christina's daughter volunteered to make burgers, dogs, and

wraps for us to sell next year in lieu of food trucks.

Chasity was able to reserve Jason Ard's tent for us to use next year.

Increase price next year to maybe \$20 each.

Schedule date for Next Year Easter Egg Hunt      **March 23, 2024**

### **Belk Fundraiser Status – Vickie/Valerie**

Last year we sold \$40 worth of tickets.

DATE: May 5-7

Advertised on Facebook and emailed all residents, present and past

members.  
Ticket Sales are progressing.

**Teddy Bear Tea Fundraiser - All**

DATE: Nov 18 & 19, Dec 2 & 3, 2023  
2

Time for Seating: 11 and

Pricing for next year

Members \$55

Non-Members \$65 (Adults and kids 3 and older)

Children 2 and under \$15

Santa – Brett Willman volunteered to be Santa on both weekends.

Santa will hand out bears when kids take pictures. Need one or two large

boxes wrapped as presents to hold the bears.

Constant Contact

Multiple events like last year or one event with multiple dates and time for people to select.

Decided same as last year so we can close a seating as it fills up.

Food: Genice volunteered to make the sandwiches for us next year.

Suggested adding Mac and Cheese bites and mini quiches.

Linda will check with Kamryn Bowles to see if she is available to make cupcakes & pretzels again.

Drinks: Check with Coke for OJ donation.

Purchase small 8 oz waters and large bottles of additional juice types for kids.

Liquor: Genice suggested we check on wine at Total Wines and Wine World.

Vickie suggested we check with Lauren at CP and see if we can get them at cost.

Tables: Linda asked if we should buy additional folding tables when they go on

sale or continue to borrow from neighbors. Consensus was to purchase additional tables.

Chairs/Tablecloths: Valerie to check with Lauren and see if we can borrow theirs.

Decorations: Can begin on 11/6 and end 11/17  
Suggested we place tables before decorating.  
Vickie suggested maybe we should just decorate the  
mantels &  
tables.

Activities: No Kids Bingo since they will be spread out into various rooms  
Storytime with Santa  
Colors/Coloring Pages on Table  
Vickie suggested we get something like freezer paper to place  
over the tablecloths for drawing. This may also help keep the  
tablecloths clean so they can be reused for the next seating.

Teddy Bears

(8-Ginger & Brad) purchased and selected for review.

All approved. Cost \$11.50

Last year Bear Cost \$10 for large and \$4.50 for Babies

Linda asked if she could order 200 more bears when free shipping  
becomes available. That will give us 208 bears, last year we ordered 190  
total.

### **New Business - None**

Meeting Adjourned at 4:05 PM with board members walking around the  
house and checking out the newly installed roof for any problems that may  
need to be corrected.