

Historic Carter House Society Inc.  
Meeting Minutes  
May 15, 2022

Judy Sharp, Chairman, called to order the meeting of Historic Carter House Society Inc. (HCHS) held at 30325 Carter Cemetery Road, Springfield, LA at 3:07 PM.

Attendance: Judy Sharp, Linda Simoneaux, Chasity Chauvin, Susan Phillips, Valerie Willman, Vickie Robinson, and Christina Volion

Minutes

The March 20, 2022, meeting minutes were emailed to board and handled out at meeting. Correction needed for the date of the minutes that was being approved. (From November 14, 2021, to February 20, 2022)

**Motion to approve the minutes with correction – Linda Simoneaux**  
**Second – Susan Phillips**  
**Approved by All**

Financial Report

Financial Income Statement through April 30, 2022 was presented.

**Motion to approve the financial – Linda Simoneaux**  
**Second – Chasity Chauvin**  
**Approved by All**

Easter Fundraiser

It was agreed this Event was a success and the board selected Saturday, April 1/2023 as the date for next year's event. Discussion was held on what worked and what improvements could be made for next year.

Teddy Bear Tea Fundraiser – Lead Christina Volion

There is no event like this in our area and the board agreed to proceed with the planning. Dates were set for the first weekend of December 2022.

There will be two seating on both days Saturday, December 3 and Sunday December 4 at 11 am and 2 pm. Christina and Valerie will check on cost to purchase Teddy Bears. Ideas for the menu and games for the kids will be planned. Valerie will check on securing a Santa for the event and checking with Jan Husser to see if she is available to be the photographer.

Christmas Open House 2022 – Lead Vickie Robinson

Discussion was held on possibly eliminating the Open House, since we are doing the Teddy Bear Tea. Vickie Robinson volunteered to take lead on having the open house on Sunday, December 11, 2022. This will be the weekend after the Teddy Bear Tea.

### Grants – Vickie Robinson

Vickie presented the current damage inventory associated with Hurricane Ida that has been input into the FEMA system. She advised the process is progressing. Vickie verified that the HCHS can proceed with doing repairs now and were advised to keep records. Vickie suggested Judy created a new line item on the financial for repairs that were and will be done that are Grant related.

Vickie said Judy received an email from John Munding with the CDD on 4/25/22 where he stated that the CDD and HCHS could not file separate claims. He requested the HCHS furnish all the documentation regarding damages to the Carter House to the CDD consultants. Judy went to the CDD meeting and confirmed with an email on 5/5/22 that the HCHS FEMA and GOHSEP representatives that Vickie is working with did not say we had to merge the CDD and HCHS applications.

FEMA advised Vickie that the HCHS is the eligible applicant according to the Cooperative Endeavor Agreement between the CDD and HCHS as stated below:

#### Article 2

The District (CDD) hereby appoints the Operator (HCHS) to renovate, manage, operate, and maintain and otherwise be responsible for the Carter House Property.

#### Section 4.2 – Funding

The Operator will apply for local, state, and federal grants for the restoration and repair of the Carter House Property.

### Carter House Repairs

On 5/13/22, Linda sent an email with the following information to the Board concerning electrical work completed at the Carter House.

The circuit breaker for the refrigerator kept tripping and we would find the refrigerator off. It came to our attention that Item #1 on the Ida Repair List was on the same line as the refrigerator and could be causing the problem.

So, I authorized the electrician to make the repairs. Also on Item 1 was repair of the hanging light under carport. This was a safety issue since it was hanging by one wire and could possibly fall and damage the tenant's car. All work completed on 5/4/22 at a cost of \$500. We had already approved an expenditure for \$500 for the Easter Event which we didn't use, so that expenditure should be reallocated to these repairs.

**Motion to reallocate Easter Event funding of \$500 not used to cover these Electrical Repairs – Linda Simoneaux**

**Second – Chasity Chauvin**

**Approved by All**

The board then discussed and agreed to proceed with repairs on the following work items

Item #3	Repair dormer and windows	Quote \$1500
Item #6	Repair/replace (3) column base	Quote \$ 400
Item #7	Repair Left corner soffit and fascia	Quote \$ 550
Item #8	Repair Right corner soffit and fascia	Quote \$ 550
Item #9	Repair/replace Sunroom door frame	Quote 1000

**Motion made to proceed with the above repairs – Judy Sharp**

**Second – Linda Simoneaux**

**Approved by All**

#### Pool House Rental

The tenant previously told Judy they were in the process of buying a house and would be moving. This does not appear to be happening any time soon. The lease is presently up, and the tenant is now in a month-to-month agreement.

#### Change out HCHS Phone

Judy will attempt to get with Charlie Robinson and have the HCHS line removed from his account. Judy also would like to check and have the phone upgraded to a newer model. Vickie suggested that the HCHS line be put on its own account. If a deposit is needed to do this, Vickie graciously offered to pay for the deposit as a donation to the HCHS.

#### Venmo

Checking account information will be added to the HCHS account as soon as the phone is transferred, and Judy gets password to log into to bank account remotely.

This is needed to set up the Venmo checking account information.

### **New Business**

#### **Restaurant Give Back Fundraisers**

Valerie explained that this would be an easy way to earn money that does not require a lot of work from the HCHS. The restaurants will send the nonprofit anywhere from 15 to 33% of sales. We could just post it on Facebook.

Valerie and Chasity will work on a list of restaurants in our area who participate. Vickie is going to check with Roux & Brew and see if they participate.

#### **Landscape Lighting**

Judy advised the landscaping lights by the house are no longer working. She noticed this after our Easter Event. Not sure if a wire was disconnected during the event. She will follow up on having the problem identified and resolved.

Motion made by Chasity to adjourn the meeting at 4:23 pm